

## **Mansfield Library Advisory Board Meeting Minutes**

January 27, 2004

**Present:** L. Bailey, ex officio; E. Chibeau, B. Katz, M. Johnson, J.Pao,R. Pollack, recording; J. Xu

**Absent:** E. BarShalom, S.Q. Clark, C. Rees

The meeting was called to order 7:05 PM

**MINUTES:** Minutes of the Nov. 10, 2003 meeting were accepted.

**COMMUNICATIONS:** A letter from the Connecticut State Library stated that there would be no state aid to the Mansfield Library this year. L.Bailey plans to appeal the decision.

### **LIBRARIAN REPORT:**

#### **A. Statistical Reports and Charts**

1. The circulation of books was down this quarter. One possible reason is the Sunday closing.
2. The toddler program is very successful with an average of 45 participants per program. A Cooperative program is planned with the Garden Gate Club and ESL. The ESL program will be on Tuesdays and Thursdays starting Feb. 10.
3. L. Bailey is grateful to Mother Superior for her donation of videos from her convent. They are a welcome addition to our collection. Videos constitute 19% of our circulation.

#### **B. Budget**

1. The cost of materials is rising more than the increase in budget.
2. L Bailey will ask for Sunday afternoon openings starting in February and extending through May.
3. Video purchases will be in DVD format and audio books in CD format as much as possible in the future.
4. L. Bailey plans to increase the number of best sellers by expanding our lease agreement.

**Old Business:** None

**New Business:** None

**The next meeting is planned for April 27, 2004 at 7PM.**

Meeting adjourned at 8:15 PM.

Submitted by,

Rita Pollack, Recording Secretary